

**LASER CUTTING DIES • COPPER FOIL STAMP • LASER CUT PAPER • EMBOSS DIES  
THERMAL DIES • ROUTING & WATER JET • MAKE READY SUPPLIES • PROTOTYPES  
PHENOLIC COUNTERS • CAD DESIGN • 1 HOUR QUOTES • FAST TURN AROUNDS**

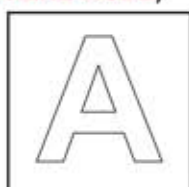
**Sending Files via E Mail** is an easy, time-efficient method for file transfer following these simple guidelines.

- ☐ Accepted file formats are: Adobe Illustrator (EPS), PDF (vector-based), DWG & DXF.  
**Adobe Illustrator EPS files are the preferred file format and will expedite your job!** Files should be native Illustrator files and not raster files saved in Illustrator. If you send both Illustrator and PDF's, they should both be exactly the same size and same layout.
- ☐ **Only send single layer files and review your file in outline mode, zooming in closely (up to 1000%) to check for double lines, prior to sending.** Set point size to .025 for all lines. Please view all files in **outline mode**, clipping or block out boxes that appear correct in preview mode are not adequate. Only actual cut lines should appear in outline mode.

(When viewed in **OUTLINE MODE**)

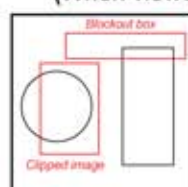


Double or Triple Lines  
are Incorrect!



Correct way!

(When viewed in **OUTLINE MODE**)



Block out boxes and  
clipped images are incorrect!



Correct way!

- ☐ Files with die lines for steel rule must include cut lines, score lines and any perforation rules clearly marked. Knives to be left out must be indicated.
- ☐ Always indicate which side is **RIGHT READING** (print side-outside view). Files should be sent **RIGHT READING!**
- ☐ For Bobst/Iijima or other high-speed presses, indicate sheet edge on gripper side and mark guide and gripper.
- ☐ **Foil stamping and embossing dies** must be **clean line art** (vector based) with no screens or halftones. We recommend line width of no less than 2 pts for embossing.
- ☐ **Convert ALL fonts to "outlines/curves" before sending files.**
- ☐ **Image must be sent at 100% (actual size).**
- ☐ Change all colors in image to black & white before sending.
- ☐ Compress any file over 5 MB using WinZip or Stuffit.
- ☐ **Always fax an actual image of the job**, including company name and PO# to 770-455-8996. **Urgent jobs must be followed up with a phone call!**
- ☐ If you do not receive a confirmation E-mail, We did not receive your file.

**Phone: 1-800-214-3437 • 770-458-7528 • Fax 770-455-8996**

2197 Irvindale Drive • Atlanta, GA 30341 • [www.graphicdies.com](http://www.graphicdies.com)